

Friday, 31 March 2017

# MARKET ANNOUNCEMENT

## Shareholder Flyer

The Company attaches a copy of a flyer to shareholders included with the dividend distributions notices<sup>1</sup> despatched today.

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### FOR FURTHER INFORMATION:

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Chairman

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Victor Ho

Company Secretary

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<sup>1</sup> Refer BEL ASX Announced dated [28 February 2017 : Declaration of Dividend](#)



## DIRECT CREDITING OF CASH DIVIDEND PAYMENTS

- The Company offers shareholders the ability to receive their cash dividend payments by direct credit to an Australian bank account, rather than by cheque.
- If you wish to receive your dividends via bank transfer, please complete a [Payment of Dividends By Bank Transfer Form](#) and return it to the Company or Share Registry for processing.

## TAX FILE NUMBER (TFN) NOTIFICATION

- If you have not previously provided your TFN, please complete a [TFN Declaration Form](#) and return it to the Company or Share Registry for processing.
- If the Company's dividend is fully franked, withholding tax will not be deducted from your dividend payment and remitted to the ATO even if the Company does not have your TFN on file.

## CHANGE OF NAME OR ADDRESS

- If your name or address (pre-printed on your Dividend Distribution Statement) is incorrect, you will need to complete a [Name Correction Form](#) or [Change of Address Form](#) and return it to the Company or Share Registry for processing.
- Shareholders whose holding is CHESS Sponsored via a Broker should advise their Broker of any changes in this regard.

## DIVIDEND REINVESTMENT PLAN (DRP)

- The Company has a DRP in place - historically, the DRP issue price has been set at a 2.5% discount to the Company's volume weighted average price on ASX in the 5 day period up to and including the dividend record date.
- A copy of the [DRP Rules](#) and [DRP Form](#) can be obtained from the Company or downloaded from the Company's website: <http://bel.com.au/forms>

## RECEIPT OF ANNUAL REPORT ELECTION

- Companies are no longer required to mail out printed annual reports to shareholders. The default option for receiving annual reports is via a company's website.
- However, shareholders can make an election as follows:
  - for a hard copy annual report to be mailed to you; or
  - for an electronic copy of the annual report to be emailed to you.
- Your current preference/election is pre-printed on the top right hand side of your Dividend Distribution Statement.
- If you wish to make or update an election in this regard, please:
  - Complete an [Annual Report Election Form](#) and return it to the Company or Share Registry for processing; or
  - Login as an Investor on the Share Registry website: <https://www.advancedshare.com.au/investors.aspx>

## RECEIPT OF NOTICE OF MEETING ELECTION

- Shareholders may make an election to receive the Company's Notices of Meeting electronically by email.
- Your current preference/election is pre-printed on the top right hand side of your Dividend Distribution Statement.
- If you wish to make or update an election in this regard, please login as an Investor on the Share Registry website: <https://www.advancedshare.com.au/investors.aspx>

## EMAIL SUBSCRIPTION TO ASX RELEASES

- To keep up to date with the Company's activities and announcements, please visit Bentley's website: [www.bel.com.au](http://www.bel.com.au)
- If you would like to receive notification of Bentley's released on the ASX, please register and subscribe via the Bentley website: <http://bel.com.au/user/register>

## FORMS

- All of the abovementioned forms may be downloaded from the Forms section of the:
  - Company's website - <http://bel.com.au/forms>; or
  - Share Registry's website - <https://www.advancedshare.com.au/investors/general-forms.aspx>
- Alternatively, please contact the Company or Share Registry to request a form via email or by post.
  - Bentley Capital – Telephone: (08) 9214 9757 or Email: [info@bel.com.au](mailto:info@bel.com.au)
  - Advanced Share Registry Services - Telephone: (08) 9389 8033 or Email: [admin@advancedshare.com.au](mailto:admin@advancedshare.com.au)

## DIVIDEND DONATION SCHEME



Bentley is in partnership (since [2009](#)) with the shareholder investment programme of the [Children's Hospital Foundations Australia](#)<sup>1</sup>, a national fundraising organisation supporting Australia's five major children's hospital foundations. Through a single gateway, Children's Hospital Foundations Australia has unique access to a national network of children's hospitals providing 1.6 million treatments for children each year.

Bentley encourages all shareholders to participate in the Dividend Donation Programme, particularly those receiving smaller dividend cheques where the amount of the dividend can be less than the transaction and processing costs incurred by the Company with respect to payment of such dividend.

A copy of a [Dividend Donation Election Form](#) may be obtained from the Company or downloaded from the Company's website: <http://bel.com.au/dividend-donation-scheme-%E2%80%93-investing-hope>

## SHARE DONATION SCHEME

[ShareGift Australia](#) is an endorsed charity<sup>2</sup> that provides a transparent and tax-deductible way for shareholders to convert their shareholdings into significant donations for Australian charities.



This may be particularly attractive to shareholders who hold small parcels of shares that may cost more to sell than the shares themselves are worth.

ShareGift Australia uses the proceeds from the sale of donated shares to distribute to Australian charities (with [Deductible Gift Recipient](#) (DGR) Item 1 status) guided by the recommendations received from individual donors and supporting companies.

Donating shareholders will not need to pay brokerage costs and will receive a letter from ShareGift Australia with details of the share sale as a receipt for taxation purposes. Donations over \$2 are tax deductible to the shareholder.

This is a voluntary initiative for those who wish to sell their shares and donate the proceeds to charity. It is not a recommendation to sell shares or a recommendation regarding a normal share sale facility. **If you do not wish to participate, you do not need to do anything.**

### How It Works

#### (1) Complete a Share Sale Donation Form

Shareholders complete a [Share Sale Donation Form](#), which authorises the sale of their shares and the proceeds to be directed to ShareGift Australia. Up to the first \$10.00 from each donation stays with ShareGift Australia to support this service.

A copy of a [Share Sale Donation Form](#) may be obtained from the Company or downloaded from the Company's website: <http://bel.com.au/share-donation-scheme-%E2%80%93-share-gift-australia>

#### (2) Recommend a charity

Shareholders are welcome to recommend their favourite charity where the value of the donation exceeds \$50. Donations are only made to Australian charitable organisations with eligible [Deductible Gift Recipient](#) (DGR) Item 1 status - refer <http://www.abn.business.gov.au/DgrListing.aspx>

#### (3) Shares are sold

ShareGift Australia arranges for the shares to be sold via their supporting stockbrokers who do not charge brokerage fees. A Sale Confirmation letter is sent to the donor for tax purposes, once the shares are sold. Donations over \$2 are tax deductible.

#### (4) Share sale proceeds are donated to charity

Each quarter, ShareGift Australia reviews all donors' charity recommendations and donates the share sale proceeds to support a wide variety of causes - refer <http://www.sharegiftaustralia.org.au/funding-policy>

More information can be found on the ShareGift Australia website at [www.sharegiftaustralia.org.au](http://www.sharegiftaustralia.org.au).

<sup>1</sup> Children's Hospital Foundations Australia ([www.childrenshospitals.org.au](http://www.childrenshospitals.org.au)) is administered by the [Sydney Children's Hospital Foundation Limited](#) [ABN 72 003 073 185](#), an endorsed Health Promotion Charity and '[Deductible Gift Recipient](#)' from 23 October 2010.

<sup>2</sup> ShareGift Australia [ABN 27 086 590 485](#) is public ancillary fund; its Trustee is an endorsed charity and '[Deductible Gift Recipient](#)' (DGR) from 1 July 2006.